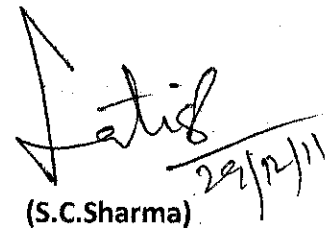


**REVISED PROGRAMME FOR THE ALL INDIA TRADE TEST OF CRAFTSMEN
UNDER CRAFTSMEN TRAINING SCHEME TO BE HELD IN JANUARY-2012
(FROM 25.01.2012 TO 06.02.2012)**

Date	Day	Time of Commencement	Subject(S) (ENGG. & Non- Engg.)	Secretarial Practice
25.01.12	Wednesday	9.00 AM	Business Management (Optional)	-----
	-do-	02.00 PM	Social Studies	Social Studies
31.01.12	Tuesday	9.00 AM	W/Shop Cal. & Science/ Cognate	Theory (Shorthand)
	-do-	02.00 PM	Trade Theory	Theory(Typewriting)
01.02.12	Wednesday	9.00 AM	Engineering Drawing	General English & Business
	-do-	02.00 PM	-----	Correspondence Secretarial Services
02.02.12	Thursday	9.00 AM	* Practical/Typewriting (Job-I,II,III)	*Practical/Typewriting (Job-I,II,III & IV)
	-do-	01.00 PM	-do-	-do-
03.02.12	Friday	9.00 AM	*Practical/Shorthand (Dictation@80WPM)	*Practical/Shorthand (Dictation@80WPM)
	-do-	01.00 PM	*Practical/Shorthand (Dictation@100WPM)	*Practical/Shorthand (Dictation Business Letter)
06.02.12	Monday	9.00 AM	*Practical	General Knowledge (Written)
	-do-	01.00 PM	Stenography(Hindi) Computer Practical	-----

- All Practical will start on 02.02.2012 at 9.00AM irrespective of Trades.**
- * The Practical test may be continued only upto 5.30PM on each day depending upon the duration of question paper.
- Lunch Break from 12.30 PM to 1.00 PM


 (S.C.Sharma)

Deputy Director of Training