

DGE&T-19(5) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi dated 15th December,2008

To,

- 1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
- 2. Directors dealing with Vocational Training of all States/ UT Administrations**
- 3. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur &NIMI Chennai**
- 4. RDAT, Kanpur, Mumbai , Kolkata ,Chennai,Faridabad & Hyderabad**

Subject: Change in consideration of effective dates of affiliation granted to the cases forwarded by State Directors dealing with Craftsman Training Scheme depending upon the date of inspection by the Standing Committee.

Sir/Madam,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd November,2008 .

2. The Council recommended that new strategy/norms need to be evolved so that affiliation of ITIs/ITCs is granted to the institutes before admitting the trainees and that the trainees do not suffer in case institutes fail to get affiliation in time . It was also recommended that institutes/centres should admit trainees only after granting affiliation from NCVT in respective trade/unit Accordingly, following cut off dates for grant of affiliation to ITIs/ITCs has been approved by NCVT :

- i) The institute granted affiliation by Sub- Committee between 1st January to 30th June, of the calendar year, would be considered affiliated from August Session of that year.**
- ii) The institutes granted affiliation by Sub- Committee between 1st July to 31st December of calendar year would be considered affiliated from February Session of the next calendar year.**
- iii) The institute may opt for postponing the session .**
- iv) The above cut-off dates would come into force from February session of year 2009. However, keeping in view of the old system ,the inspection carried out by standing committees up to 31st October,2008 , shall be considered for affiliation from August,2008 session .**

.2.

3. The Government of India has accepted the above recommendations of the Council for implementation. Henceforth , above guide lines would be followed to decide the effective date of grant of affiliation by NCVT to ITIs/ITCs. You are , therefore, requested to give wide publicity to above cut off dates for grant of affiliation to ITIs/ITCs to avoid any misunderstanding and forward this instruction to all the officers involved in the process of affiliation.

Yours faithfully

(R.L. Singh)
Director of Training
Member secretary NCVT

Copy to,

1. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs .
2. All officers up to JDT level of DGE& (HQ)
3. TC Section
4. P.R.O., Ministry of Labour & Employment, Gol for wide publicity.

(Anita Srivastava)
Dy. Director of Training

Copy for information :

1. PS to Minster of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(7) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi dated 10th December,2008

To,

- 1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
- 2. Directors dealing with Vocational Training of all States/ UT Administrations**

Subject: Affiliation norms for opening Instructor Training Wing in existing big ITIs by State Government – Regarding

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd November,2008. Affiliation norms for opening Instructor Training Institute by State Govt was discussed vide agenda item No. 3.3 in the meeting .

2. The Council approved the proposal for opening of Instructor Training Wing attached to big ITIs by the respective State Government on the pattern of ATIs/CTI under DGE&T . However, these wings are required to seek affiliation to NCVT before admitting the instructor trainees. Following affiliation norms and guidelines for opening Instructor Training wings in existing big ITIs were approved by NCVT :

2.1 State Director In-charge of the Craftsmen Training Scheme will identify ITIs / trades to start training on the pattern of the Craftsmen Training Scheme from the August session of the following year. That trade unit would be de-affiliated from CTS and would be affiliated for CIT . RDAT's shall be coordinating agencies for this purpose as in case of affiliation of ITIs.

2.2 Training would be imparted as per syllabi approved by NCVT . So far instructor training syllabi for Welder , Electronic Mechanic , Electrical, Fitter , ,IT&ESM, Draftsmen Mechanical trades and Principles of Teaching (POT) have been approved by NCVT for implementation. Affiliation would be granted by NCVT in line with the present affiliation system of ITIs/ITCs . The infrastructure facilities for each trade as prescribed by NCVT are required to be created and facilities are to be inspected as per existing norms by standing committee constituted by State Director for grant of affiliation . The Standing Committee Inspection Report (SCIR) duly recommended by the Director will be submitted to DGE&T for consideration of Sub Committee of NCVT dealing with affiliation .

2.3 Trade Testing would be done under the aegis of NCVT as per norms of Craft Instructor Training Scheme . One Set of Question Papers in English would be supplied by DGE&T and Craft Instructor Certificate would be awarded to successful trainees .

2.4 Training cost including training fee , expenses for boarding & lodging would be decided by NCVT in consultation with State Govts.

2.5 Instructors from ITIs/ITCs of other states may also be trained in these ITWs.

.2.

Affiliation norms for Infrastructure –

2.6 Class Room : As prescribed for trades under NCVT. The Theory classrooms should have latest infrastructure including Audio Visual (AV) aids as per details given in respective curricula.

2.7 Work Shop : Work Shop areas should be as per norms prescribed by NCVT for respective trades . Tools & Equipment should be latest and state of the art as per Curricula for the respective trades .

2.8 Power : As prescribed for trades under NCVT .

2.9 Instructor Qualification :

Qualification		Experience in trade relevant field after technical qualification	Desirable
Academic	Technical		
10 th class pass or equivalent	i.*Degree in Engineering / **Three year Diploma in appropriate branch of trade concerned	two years for degree and three years for Diploma.	Passed Principle of Teaching (POT) course from any of DGE&T institutes.

*Degree should be from recognized University. **Diploma should be from recognized Board/ Institution

3. Government of India has accepted the above recommendation and norms for opening of Instructor Training Wings in existing big ITIs by the State Governments for implementation . Accordingly, the State Governments are requested to open such Instructor Training Wings attached to big ITIs by following the above procedure and norms .

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

1. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur &NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
3. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs .
4. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)

Dy. Director of Training

Copy for information :

1. PS to Minister of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(8) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi dated 15th December, 2008

To,

1. **Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
2. **Directors dealing with Vocational Training of all States/ UT Administrations**

Subject: Norms for Instructor qualification for trades under Craftsmen Training scheme.

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd November, 2008 . Norms for Instructor qualification for trades under Craftsmen Training scheme were discussed vide Agenda item No 3.4 in the meeting.

2. Following minimum Qualification (academic as well as technical) for appointment of vocational instructor in ITIs/ITCs for trades under CTS was approved by the council .

Qualification		Experience in trade relevant field after technical qualification	Desirable
Academic	Technical		
10 th class pass or equivalent	i.*Degree in Engineering / **Three year Diploma in appropriate branch of trade concerned or ii. National Apprenticeship Certificate or National Trade Certificate in relevant trade	One year for degree and two years for Diploma. Three years for NAC/ NTC	Passed Principle of Teaching (POT) course from any of DGE&T institutes.

* Degree should be from recognized University.

**Diploma should be from recognized Board/ Institution

3 Government of India has accepted the above recommendation of Council for implementation with immediate effect. Accordingly, instructors with above qualification should be appointed in ITIs/ITCs and same would be strictly followed for grant of affiliation of these institutes.

Yours faithfully

(R.L. Singh)
. Director of Training

.2.

Copy to,

1. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana
CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore &
Jamshedpur &NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
3. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New
Delhi, all RVTIs .
4. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)
Dy. Director of Training

Copy for information :

1. PS to Minister of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(9) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi dated 15th December,2008

To,

- 1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
- 2. Directors dealing with Vocational Training of all States/ UT Administrations**

Subject: Appointment of 20% more regular instructors in ITIs/ITCs for their regular deputation of training and retraining .

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd November,2008 . Appointment of 20% more regular instructors in ITIs/ITCs for their regular deputation of training and retraining was discussed vide Agenda item No 3.5 in the meeting.

2. The Council recommended the proposal for appointment of 20% more instructors in ITIs/ITCs as training reserves apart from existing norms of one instructor per trade/unit so that they could be deputed for training on regular basis without affecting the regular training programme of the institute. However additional requirement of 20% would not be insisted at the time of SCIR.

3. Government of India has accepted the above recommendation for implementation with immediate effect. Accordingly, You are requested to take necessary action for appointment of 20% more instructors in ITIs/ITCs as "training reserves" apart from existing norms of one instructor per trade/unit so that they could be deputed for training on regular basis .

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

1. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana
CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore &
Jamshedpur &NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
3. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New
Delhi, all RVTIs .
4. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)
Dy. Director of Training

Copy for information :

4. PS to Minister of State (IC)
5. PS to Secretary (L&E)
6. PS to DG/JS

DGE&T-19(10) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi dated 15th December,2008

To,

1. **Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
2. **Directors dealing with Vocational Training of all States/ UT Administrations**

Subject: Change in existing norms for passing the Broad Based Basic Training(BBBT) courses by failed candidates .

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd November,2008 . Change in existing norms for passing the Broad Based Basic Training(BBBT) courses by failed candidates was discussed vide Agenda item No 3.6 in the meeting.

2. The council recommended the following amendment in the existing norms for passing the Broad Based Basic Training(BBBT) courses by failed candidates .

“Failed trainees of theory paper of BBBT are required to appear and pass by acquiring minimum 40% marks only in that module in which he has secured less than 20% . For remaining modules marks secured earlier would be reflected in the mark sheet”.

3. Government of India accepted the above recommendation of Council for implementation with immediate effect . Henceforth, failed trainees of theory paper of BBBT are required to appear and pass by acquiring minimum 40% marks only in that module in which they have secured less than 20% . For remaining modules marks already secured by them in All India Trade Test should be reflected in the mark sheet.

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

1. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur &NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai,Faridabad & Hyderabad
3. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi and all RVTIs .
4. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)
Dy. Director of Training

Copy for information : PS to Minster of State (IC),PS to Secretary (L&E),PS to DG/JS

DGE&T-19(11) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi dated 15th December,2008

To,

1. **Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
2. **Directors dealing with Vocational Training of all States/ UT Administrations**

Subject: Approval of format for the certificate of skills acquired informally under the scheme " Skill Development Initiative".

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd November,2008 . The format for the certificate to be issued to successful persons under the scheme " Skill Development Initiative" was discussed in the meeting .

2. The Council recommended that the format of certificate should be common for the certified persons of both the component of scheme i.e. training , testing & certification and testing & certification and . Accordingly format for the certificate (copy enclosed) to be issued to the trainees under both the component has been approved by Government of India for implementation .

3. In view of above , henceforth, the above enclosed certificate would be issued to the passed out persons under the scheme " Skill Development Initiative" for both the component of scheme i.e. training , testing & certification and testing & certification .

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

1. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
3. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi and all RVTIs .
4. All officers up to JDT level of DGE& (HQ)
5. SDI Section of DGE&T
6. TTC : with a request to print the certificate as per enclosed format ,

(Anita Srivastava)
Dy. Director of Training

Copy for information : PS to Minster of State (IC),PS to Secretary (L&E),PS to DG/JS

DGE&T-19(12) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi dated 9th January,2008

To,

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

2. Directors dealing with Vocational Training of all States/ UT Administrations

Subject : Item No.3.10: Constitution of "Sub-committee of NCVT for Norms and Courses"

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd October,2008 . Constitution of sub-committee of NCVT for " training norms and standards" was discussed in the meeting .

2. Council recommended that scope of the existing sub-committee of NCVT on courses could be extended and it should be renamed as "Sub-committee of NCVT for norms and courses" . The following additional TOR was approved by the council .

"To discuss issues relating to norms or standards or policy matter before circulation to all members for approval.

Govt. of India accepted the above recommendation for implementation with immediate effect . Accordingly , following "Sub-committee of NCVT for norms and courses" has been constituted .

Composition of Sub-Committee of NCVT for norms and courses:

1. DG/JS , DGE&T	Chairman
2. DDG (T)	Vice Chairman
3 Director Training	Member
4. Representative of DIT in NCVT	Member
5. Representative of MOIA in NCVT	Member
6. Representative from HRD in NCVT	Member
7. State Director of TN	Member
8. State Director of Gujarat	Member
9. State Director of West Bengal	Member
10. Representatives of CII /FICCI/ASSOCHAM	Member
11 Representative of BMS	Member
12.Expert (on rotation basis)	Member
13. Experts from Industries (according to requirement)	Co-opt members (maximum up to 4)
14. Director , NIMI	Member
16. Representative from AICTE	Member
17. Director, CSTARI	Member
18. Director Training	Member Secretary

Terms of Reference (ToR) for above sub-committee of NCVT dealing with norms and courses are as under .

- i) Study of existing trades covered & evaluation of their curricula to enhance their relevance to industry
- ii) Suggest introduction of new trades and discontinue the obsolete ones.
- iii) Modification/revision in course material of existing Trades.
- iv) Revamping the curriculum of any trade above the NCVT's norms on the basis of industry needs.
- v) Regular interaction with industry /industry associations to assess the training needs
- vi) Establishment of proven mechanism for periodic revision of curricula.
- vii) Qualitative improvement in present skill training by adding basic/life skills/Communication Skills in existing course curricula.
- viii) To discuss issues relating to norms or standards or policy matter before circulation to all members for approval.

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

- 1 Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
- 2 RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
- 3 Director CSTARI
- 4 Director NIMI
- 5 Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi and all RVTIs .
- 6 All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)
Dy. Director of Training

Copy for information : PS to Minister of State (IC), PS to Secretary (L&E), PS to DG/JS

DGE&T-19(14) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Dated 31st December,2008

To,

- 1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
- 2. Directors dealing with Vocational Training of all States/ UT Administrations**
- 3. Director, ATI Hyderabad, ATI Bombay, ATI Kolkata , ATI Kanpur, ATI Ludhiana, Principal CTI, Chennai**

Subject: Introduction of modular pattern of Craft Instructor Training in place of conventional one year training in institutes under DGE&T .

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd October,2008. Introduction of modular pattern of Craft Instructor Training in place of conventional one year training in institutes under DGE&T was discussed in the meeting .

The Council recommended introduction of the modular pattern of instructor training programme in place of one year training courses in all the ATIs/CTI under DGE&T. It was also agreed that six months module in modular pattern would be divided into two modules of three month each .

Government of India has accepted the above recommendation of council for implementation. Accordingly Modular Craft Instructor Training courses for award of Craft Instructor Certificate would be conducted in CTI, Chennai and ATIs at Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana in place of conventional one year training . However Craft Instructor Certificate would be awarded only after successfully completing all the four modules with in a period of 5 years .

Regarding dividing the six month module in three month ATIs/CTI can take up the issue at institute level as per need .

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

1. Director CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai,Faridabad & Hyderabad
3. Principal MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi and all RVTIs
4. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)
Dy. Director of Training

Copy for information : PS to Minster of State (IC),PS to Secretary (L&E),PS to DG/JS

DGE&T-19(16) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Dated 30/12/2008

To,

- 1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
- 2. Directors dealing with Vocational Training of all States/ UT Administrations**

Subject : Norms for fixing salary for appointing contract faculty in ITIs/ ITCs.

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd October,2008. Norms for fixing salary for appointing contract faculty in ITIs/ ITCs was discussed in the meeting .

The council recommended that remuneration to contract faculty in ITIs/ITCs be kept equal to consolidate monthly salary of a regular newly appointed instructor of the institute and that should be reflected in affiliation proforma . The Standing Committee inspecting the institute should also ensure that the salaries of instructors appointed on contract basis are at par with regular faculty. The council also recommended that it should be followed uniformly by all State Governments in all ITIs and ITCs.

Govt. of India accepted the above recommendation for implementation with immediate effect . You are ,therefore, requested to fix the salary of contract faculty in ITIs/ ITCs at par with the consolidate monthly salary of a regular newly appointed instructor of the institute and that should be reflected in affiliation proforma .

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

1. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur &NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai,Faridabad & Hyderabad
3. Director CSTARI
4. Director NIMI
5. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi and all RVTIs .
6. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)
Dy. Director of Training

Copy for information : PS to Minster of State (IC),PS to Secretary (L&E),PS to DG/JS

DGE&T-19(21) / 2008-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Dated 30/12/2008

To,

- 1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training**
- 2. Directors dealing with Vocational Training of all States/ UT Administrations**

Subject : Item No. 20: Introduction of second shift for Broad Based Basic Training courses.

Sir,

This is to inform you that the 37th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC), was held on 23rd October,2008. Introduction of second shift for Broad Based Basic Training courses was discussed vide item No.20 of agenda during the meeting.

The council recommended introduction of second shift in BBBT by arranging one additional instructor per module and tool kit in line with courses offered in second unit under CTS in conventional trades .

Govt. of India accepted the above recommendation for implementation. Where ever feasible, State Govt. may like to introduce second shifts in BBBT by arranging one additional instructor per module and tool kit in line with courses offered in second unit under CTS in conventional trades .

Yours faithfully

(R.L. Singh)
. Director of Training
Member secretary NCVT

Copy to,

1. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
3. Director CSTARI
4. Director NIMI
5. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi and all RVTIs .
6. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)
Dy. Director of Training

Copy for information : PS to Minster of State (IC),PS to Secretary (L&E),PS to DG/JS